

Pre-moving and packing day Hints and Tips...

Have you notified the following of your change of address?

- € Post Office (for mail redirection)
- € Financial Institutions (transfer or close accounts)
- € Electoral registrar
- € Taxation Department
- € Leasing companies
- € Insurance companies (transfer or terminate household insurance)
- € Life insurance company
- € Car insurance company
- € Health insurance company
- € School principle (and obtain a letter regarding the status of your children in school)
- € Shops where you have accounts
- € Relatives, friends and regular correspondents
- € Club's (transfer or terminated membership)
- € Doctor and dentist (and obtain copies of your medical records)
- € Your lawyer
- € Your place of worship

Have you discontinued these services?

- € Gas
- € Water
- € Electricity
- € Telephone
- € Cable / satellite television
- € Newspaper delivery
- € Publication delivery
- € Internet subscription
- € Alarm company
- € Gardener/Maintenance man
- € Pool Services

Have you also?

- € Defrost your refrigerator / freezer and drained all water hoses. Leave doors open two days prior to packing to release moisture
- € Disconnect your washing machine and drain the water
- € Check with the manufacturers' guides to ensure that all appliances are correctly packed and prepared for moving

- € Emptied or purged all gas cylinders. (Please ensure that you are able to ship these items)
- € Arrange for electricity and gas suppliers to disconnect any fittings where appropriate
- € Dispose of any items that you don't wish to take with you
- € Return any loan items such as books or videos / DVD's
- € Remove your own fixtures and fittings from walls
- € Put important items such as tickets and passport in to personal luggage to ensure they are not lost
- € Arrange for someone to look after your children on packing day (this can be a very stressful time)
- € Wash thoroughly any items that may be stored for a long time or possibly liable to quarantine (i.e. mowers, garden tools, golf equipment, bicycles, ladders, outdoor toys, plant pots, barbeque, etc.)
- € Taken ink cartridges out of printers
- € Taken batteries out of remote controls or toys
- € Disconnected all electronic items prior to the packers / removals staff arrive

Dangerous Goods

The following are classified as DANGEROUS goods and cannot be stored or transported, this list is not exhaustive:

- X Ammunition
- X New or partially use cans of paint
- X Linseed oil
- X Bleach products
- X Gas cylinders (unless emptied)
- X Turpentine
- X Kerosene
- X Petrol
- X Cleaning fluids
- X Aerosols of any kind
- X Vegetable oils
- X Chemical sets
- X Charcoal
- X Matches
- X Lighters
- X Batteries

A few don'ts

- € Don't forget to detail any high value goods (e.g. antiques or paintings) in your insurance documents and this may require a separate valuation document.
- € Don't put breakables in draws
- € Don't put liquids in draws
- € Don't over load furniture (i.e. leaving draws full)
- € Don't store perishable items such as food
- € Don't polish your furniture prior to moving as this can cause condensation when the items are wrapped for storage
- € Don't store or transport jewelry, money, legal documents, taxation papers, insurance policies or other high value / irreplaceable items. Keep them with you.
- € Don't forget to check your home for any items the packers may have missed

The Night before

- € If possible, turn off all air conditioners and use them only where necessary. Furniture stored in cool areas may condensate when moved to a warmer location. Allowing the furniture to adapt prior to moving may reduce the chance of excess moisture during transit and storage.
- € Pack your suitcases and hand luggage including passport, tickets etc. and move them to a friends house where possible to reduce the chance of items being accidentally packed
- € Make sure you have your mobile phone / address book with your hand luggage so that should you need to contact anyone, you will be able to do so easily
- € Dispose of all flammable, dangerous or hazardous goods. Dispose of any liquids in glass bottles.
- € Make sure that you put your keys in a safe location

Get a good night's sleep!!!